

PUBLIC MEETING AGENDA

OPERATIONS COMMITTEE of the Board of Directors Capitol Area Development Authority

CADA Administration Office
1522 14th Street, Sacramento, CA 95814
Tuesday, June 18, 2019
2:00 p.m.

Committee Members: Ann Bailey, Committee Chair
Randall Winston

1. Roll Call
2. Approval of Minutes: December 5, 2017
3. Items Scheduled for Action at the June 21, 2019 Board Meeting

- A. Fremont Mews – Approval of Second Amended Note with Fremont Mews, LLC to August, 2019 (Block Bounded by 14th, 15th, P and Q Streets) (Item 5)

Recommended Committee Action: Support adoption of resolution approving amendment of the \$500,000 CADA note with Fremont Mews LLC extending the due date and adding interest.

Contact: Tom Kigar, Special Projects Director

- B. Somerset Parkside – Ratification of Declaration of Emergency Conditions and Suspension of Competitive Bidding for Restoration of Fire Damaged Units (1003-1005 Q Street) (Item 6)

Recommended Committee Action: Support adoption of resolution for ratification of declaration of emergency conditions and suspension of competitive bidding for restoration of fire-damaged units at Somerset Parkside.

Contact: Frank Czajka, Construction Manager

- C. Roof Replacement Project – Award of Contract (1606 15th Street, 1325 15th Street, 1420 O Street) (Item 7)

Recommended Committee Action: Support adoption of resolution authorizing the Executive Director to enter into a construction contract for the 2019 Roof Replacement Project.

Contact: Frank Czajka, Construction Manager

D. FY 2019-2020 General Operations Budget and Capital Investment Program Budget (Item 8)

Recommended Committee Action: Support adoption of resolution approving the FY 2019-2020 General Operations Budget, Capital Investment Program Budget and Designated Reserves, and affirming the Executive Director's budget authority.

Contact: Noelle Mussen, Finance Director

E. FY 2019-2020 Salary Range Limit Schedule (Item 9)

Recommended Committee Action: Support adoption of resolution approving the FY 2019-2020 Salary Range Limit Schedule.

Contact: Jill Azevedo, Human Resources Manager

F. Workers' Compensation Insurance Policy (Item 10)

Recommended Committee Action: Support adoption of resolution renewing CADA's workers' compensation insurance policy with the Berkshire Hathaway Homestate Companies (BHHC) for FY 2019-2020 (July 1, 2019 through June 30, 2020).

Contact: Jill Azevedo, Human Resources Manager

G. FY 2019-2020 General Counsel Agreement (Item 11)

Recommended Committee Action: Support adoption of resolution authorizing the Executive Director to execute a General Counsel Agreement with Kronick, Moskovitz, Tiedemann & Girard for the period of July 1, 2019 through June 30, 2020.

Contact: Marc de la Vergne, Deputy Executive Director

H. FY 2019-2020 Network Administration Contract (Item 12)

Recommended Committee Action: Support adoption of resolution awarding a consulting contract to Network Design Associates for Network Maintenance Services.

Contact: Noelle Mussen, Finance Director

I. FY 2019-2020 Security Patrol Service Contract (Item 13)

Recommended Committee Action: Support adoption of resolution extending the Security Patrol Service contract with Lyons Security Service, Inc.

Contact: Rachel Mercurio, Office Manager/Board Secretary

J. FY 2019-2020 Maintenance Services Contracts (Item 14)

Recommended Committee Action: Support adoption of resolutions awarding the Maintenance Services contracts for Landscape and Lawn Care Service, Vacant Apartment Cleaning/Emergency Water Extraction, and Floor Covering Repair and Replace.

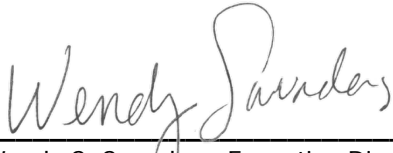
Contact: Rachel Mercurio, Office Manager/Board Secretary

4. Insurance Claim Activity

5. Opportunity for the Public to Address the Committee Regarding Matters Not on the Agenda

6. Adjournment

Approved for transmittal:



Wendy S. Saunders, Executive Director

NOTE: THE COMMITTEE MAY TAKE ACTION ON ANY MATTER LISTED ON THE AGENDA. ADDITIONALLY, THE COMMITTEE MAY TAKE ACTION ON ANY MATTER NOT LISTED ON THE AGENDA TO THE EXTENT PERMITTED BY APPLICABLE LAW.

PURSUANT TO STATE AND FEDERAL LAW, IF YOU HAVE A REQUEST FOR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO ASSIST YOU IN PARTICIPATING IN THE MEETING, PLEASE CONTACT RACHEL MERCURIO, BOARD SECRETARY AT (916) 322-2114 TO MAKE SUCH A REQUEST. IN ORDER TO ALLOW ADEQUATE TIME TO ACCOMMODATE ANY REQUESTS, CADA ASKS THAT THE REQUEST BE MADE AT LEAST 24 HOURS PRIOR TO THE MEETING.